

12 October 1973

MEMORANDUM FOR USIB COMMITTEE CHAIRMEN

SUBJECT : DCI Attendance at Committee Meetings

1. The Director of Central Intelligence has advised that he wishes to attend a meeting of each USIB committee commencing in November. It is expected that he will remain for only part of the meeting. It probably will take several months for the DCI to complete a round of visits to all committees.

2. You are requested to advise the Executive Secretary, USIB by 26 October of the date, time and place in November or December of a committee meeting which you consider appropriate for Mr. Colby to attend. For convenience of scheduling, those committees which meet several times or more per month should designate at least two dates. Committees which normally do not meet in the CIA Hqrs Bldg should consider, if possible, scheduling a meeting in the Hqrs Bldg for the occasion of the DCI's visit.

3. This office will advise you when the DCI's visit to your committee is confirmed and be in touch if any other problems arise.

[Redacted Signature]

Executive Secretary

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Mr. Colby will be out of town from 12-23 October. When he returns he would like the Secretariat to arrange for his attendance at USIB committee meetings - 5-10 minutes. Get together with Barbara and determine when the committees will be having meetings - in the case of COMIREX and GMAIC see if they could plan to schedule a meeting in the building - and arrange for Mr. Colby to attend.

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MEMORANDUM FOR	
What is the status of planning for getting WEC to drop in on USIB Cmte meetings?	
Jack M.	Draft Ltr to USIB Human? Barbaro f. 10/10 (DATE)

FORM NO. 101 REPLACES FORM 10-101
1 AUG 54 WHICH MAY BE USED.

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